



# OST High School Community of Practice

May 2026



City of  
**Philadelphia**

# Welcome

## Agenda:

- Welcome/Introductions
- Ice Breaker
- Level Up
- Good to Great
- Professional Development
- Continuous Program Improvement
- KPI Stipend
- Learning Zones
- Updates/Questions

Summer  
Summer  
Summer Time!




# Ice Breaker:

## Icebreaker: Level UP Challenge

Every great OST leader has had to **adapt, grow, and LEVEL UP** this year.

Before we jump into summer programming, let's reflect on the skills that helped us navigate challenges, support youth, and lead with impact.

 **Today's Challenge:** Identify the area where YOU experienced the most growth this year — your personal “power-up.”



**CHOOSE YOUR POWER UP!**

**ROUND 1**

# BOSS BATTLE SCENARIOS



# SUMMER LEVEL UP

**TRYING TO DEFEAT THE  
FINAL BOSS BE LIKE**





**OBJECTIVE**



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# Summer '26 Objectives

## General Strategy

- ✓ **Maintain 100% enrollment**
- ✓ **Maintain student engagement & retention**
- ✓ **Programs will offer high quality structured activities**
- ✓ **Students will increase their knowledge of job & industries**
- ✓ **Students will qualify to receive incentives**
- ✓ **Students report a positive program experience**
- ✓ **Operates 6 weeks Monday-Friday**

## Specialized

- ✓ **Maintain 100% enrollment**
- ✓ **Maintain student engagement & retention**
- ✓ **Programs will offer high quality structured activities**
- ✓ **Students report a positive program experience**
- ✓ **Operates July or August 75 hours minimum**





**BREAKING**  
**NEWS**

## Identify Placement Site or OST Site Service Description

### SERVICE INFORMATION

\* Activity Name

Placement Site/OST Site

\* Service Description

Program Based. Service Learning or  
Professional Development

\* School Year/Summer

School Year  Summer

Does this activity occur at the site  
address?

Yes  No

\* DHS Status

DHS Funded  Non-DHS

### DHS Contract


DHS Funding Cycle

Combined Elementary Middle-General HS  
Summer

Elementary-Summer Achievers

Middle-General Summer

DHS Contract

Combined Elementary Middle-Gener... 

Before/After School  Before School  
 After School  
 Camp

### Program Directory

Activity ID -1

Include in Public Program Locator?



## Service Category

- Academic
- STEM/STEAM
- Sports, Health and Wellness Activities
- Arts and Culture
- College and Career Readiness
- Character Education/Positive Youth Development
- Community Service learning
- C2L-PHL
  - C2L-PHL: Professional Development
  - C2L-PHL: Placement



## Service Category

- **C2L-PHL**
- **Choose category based on site & activity**
- **Must create separate service category for each site & activity (ex. placement site, OST site, PD)**

## OST SITE/PLACEMENT SITE/PD



ADD DATE(S) TO SCHEDULE



# of Occurrences  Single Date  Multiple Dates

Begin/End Dates  to

### Select Days & Times

Repeats Weekly On:  Mon  Tue  Wed  Thu  Fri  Sat  Sun

Mondays  to

Tuesdays  to

Wednesdays  to

Thursdays  to



## OST SITE/PLACEMENT SITE/PD



ADD DATE(S) TO SCHEDULE



# of Occurrences  Single Date  Multiple Dates

Date

Time  to

ADD DATE(S)

[General info](#) | [Enrollment](#) | [Schedule](#) | [Attendance](#) | [Reports](#)

## OST SITE/PLACEMENT SITE/PD (0)

[ENROLL](#)

No persons are currently enrolled in this service.



# THE NEVER ENDING QUEST



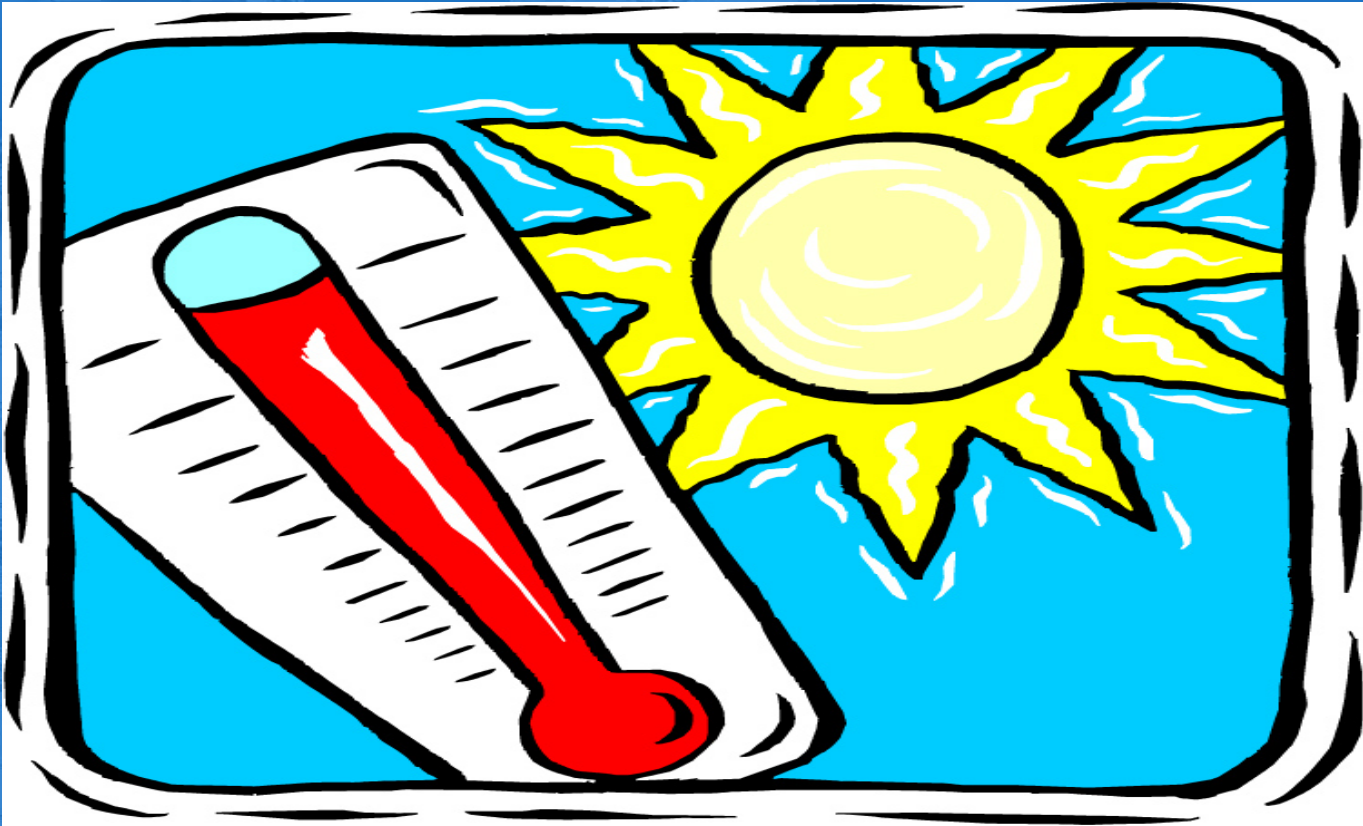
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- **The W9 is REQUIRED!\***
- **No W9 = Unenroll student**
- **Compliance Warning**

**PHMC Social Security Verification Dates:**  
**5/22: W9 received no later than 5/20**  
**PHMC will attempt to verify a social security number twice. If not verified, student must be unenrolled.**

**\*Birth certificates, social security card**



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A graphic where the word "Burnout" is written in a large, black, serif font. The letter "o" is replaced by a bright, glowing fire with orange and yellow flames, and a white, jagged hole is visible in the center of the fire, suggesting a burn. The background behind the text is a soft, out-of-focus image of a person's head and shoulders, appearing to be in a state of distress or exhaustion.

# Burnout

## How to Extinguish the FLAMES!

Micro breaks

Mindfulness Activities

Celebrate Wins

Staff Check-Ins

End of Day Disconnect



### Resources

YouTube Guided Meditations

[springhealth.com](http://springhealth.com)

[workplacestrategiesformentalhealth.com](http://workplacestrategiesformentalhealth.com)

[osha.gov](http://osha.gov)



# Professional Development

Code Switching

Workplace Behavior

Social Media in the Workplace

Dress Code

Time Management

Social Conversation



A large graphic featuring the words "LEVEL UP" in a bold, yellow, 3D-style font with orange outlines and white sparkles. The text is centered within a glowing blue circular path that has a pink-to-white gradient arrow pointing upwards from the top. The background is a blue-tinted image of the Philadelphia City Hall building.

# LEVEL UP



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# Good to Great!

## Student Voice-LISTEN

- Prioritize **active listening** to understand students' interests, goals, and lived experiences
- Encourage **student choice and ownership** in projects and learning pathways

## Curriculum Creation (Preparedness)

- Align curriculum with **real-world career pathways and industry standards**
- Scaffold skill development: **technical skills + soft skills** (communication, teamwork, problem-solving)
- Design lessons with **clear outcomes tied to workforce readiness**

## Youth Portfolio

- Build portfolios over time (not all at once)
- Integrate into regular curriculum and projects
- Provide clear rubrics and examples
- Schedule dedicated portfolio work time
- Include peer review and feedback cycles

## Portfolio Extras

- Industry certifications or badges
- Internship or job shadow reflections
- Career exploration assignments
- Evidence of teamwork, leadership, and problem-solving





# Continuous Program Improvement



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# Summer Information

## **CPI Summer Activities**

APT-O – Weeks 3 & 4

SAYO – Weeks 5 & 6

- Online & paper

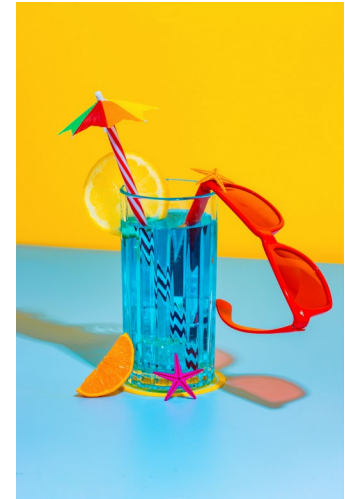
## **Staff Professional Development**

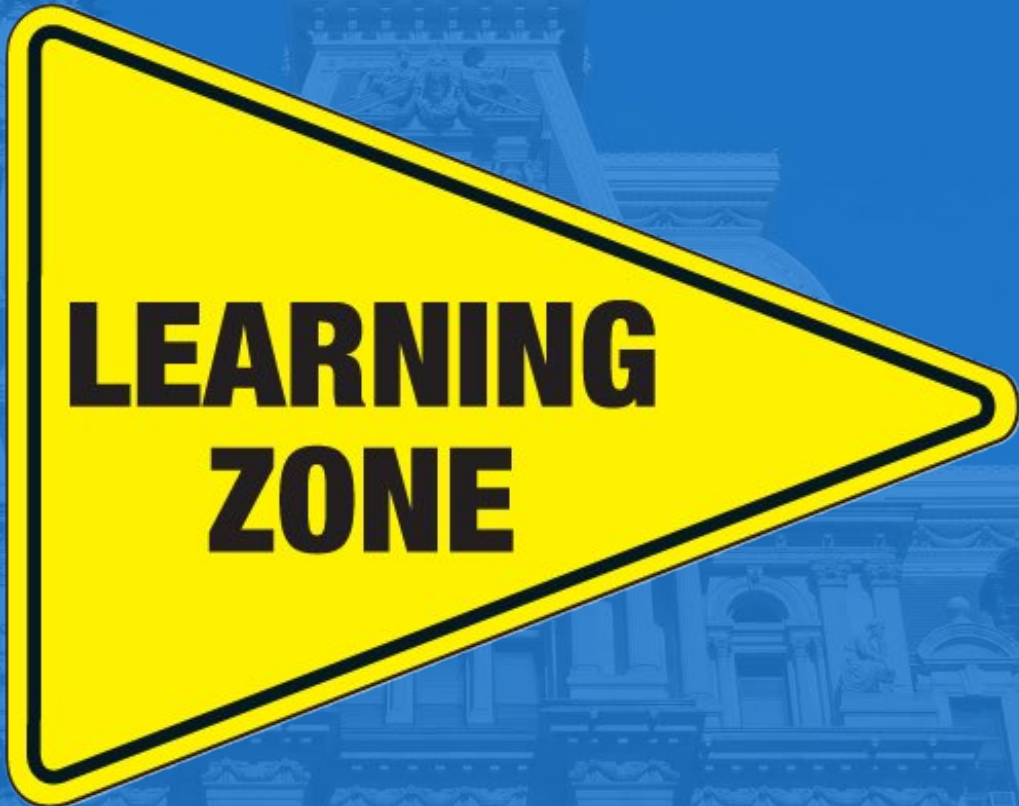
The Dash – On Demand Trainings

- New web developer hired but no date update.

Training Certificates

- Foundations form – July
- Create your own (date & time, training name/description, # of hours, trainer name/signature)





**LEARNING  
ZONE**



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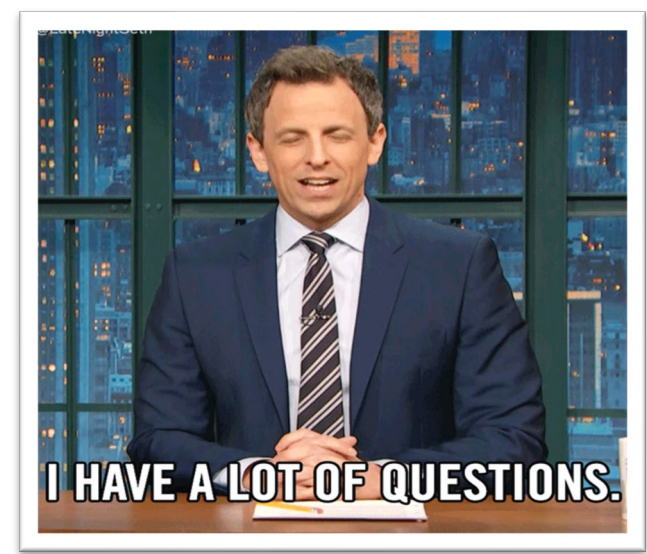
# ZONE QUESTION...

## Scenario:

Students claim boredom,

programming is not interesting

Students claim there is not enough  
to do



1. **How will you level up?**  
Provide action steps & evaluation strategies
2. **How do you build student trust?**
3. **What are 3 things that stress you out?**  
(Teen Question Box)

## ZONE 1

- EDISON-GENERAL
- THE ATTIC YOUTH CENTER-GENERAL CBO
- PICKETT - SPECIALIZED
- FRANKFORD - SPECIALIZED
- MAMIE NICHOLS-GENERAL CBO
- WEST PHILADELPHIA- GENERAL
- GEORGE WASHINGTON-GENERAL

## ZONE 4

- PARKWAY WEST - GENERAL
- ASIAN ARTS INITIATIVE: SPECIALIZED CBO
- RW BROWN-GENERAL CBO
- SOUTH PHILADELPHIA HS - GENERAL
- ROXBOROUGH - GENERAL
- THE U SCHOOL-GENERAL

## ZONE 2

- SHANE VICTORINO BGC - GENERAL CBO
- CRANE COMMUNITY CENTER - GENERAL CBO
- KHSA-GENERAL
- HONICKMAN LEARNING CENTER - GENERAL CBO
- DOBBINS-GENERAL
- OLNEY-SPECIALIZED CBO

## ZONE 3

- KCAPA - GENERAL
- MARTIN LUTHER KING-SPECIALIZED
- SAYRE - GENERAL
- KENSINGTON HS-SPECIALIZED
- TEMPLE-GENERAL CBO
- PENN TREATY-GENERAL

## ZONE 5

- OVERBROOK-GENERAL
- SOUTH PHILLY BGC - GENERAL CBO
- YOACAP - GENERAL CBO
- STRAWBERRY MANSION-GENERAL
- NORRIS SQUARE - GENERAL CBO
- SUMMER SEARCH-SPECIALIZED CBO





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# Payment Dates

## School Based

<u>Activity Dates*</u>	<u>Pay Dates</u>
6/22-7/3	7/10
7/6-7/17	7/24
7/20-7/31	8/7
	<u>Makeup</u>
8/10-8/12	8/21

## Community Based

<u>Activity Dates*</u>	<u>Pay Dates</u>
7/6-7/17	7/24
7/20-7/31	8/7
8/3-8/14	8/21
	<u>Makeup</u>
8/17-8/19	8/28



\*KPI Date: Choose date between activity dates



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# Dates to Remember

**5/22: OST Summer Kickoff @ Temple Howard Gittis Center**  
**General Strategy/C2L**

**6/8: PHMC Debit Card Order**

**6/16: Debit Card Pickup Week**

**6/22: SBO-OST C2L Summer Programming Begins-Ends 7/31**

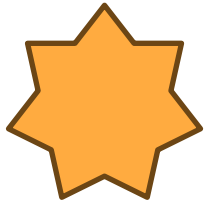
**7/6: CBO-OST C2L Summer Programming Begins-Ends 8/14**

**Specialized Strategy**

***July/August: Summer Programming Begins***



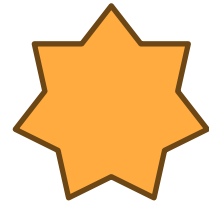
# *important*



**Students enrolled by 4/30 -guaranteed to receive 1st payment**

**New students enrolled by 4/30 & verified - guaranteed to debit card by week of 6/15**

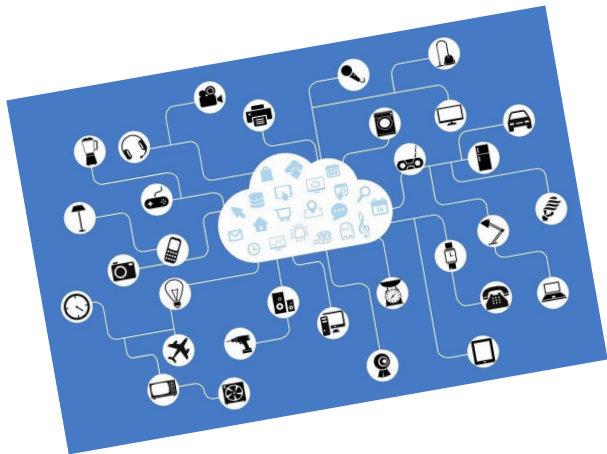
**No student should be enrolled without W9!**



# OST Provider Resource Link

For meeting links, presentation slides & more:

<https://philaocfost.phmc.org/provider-resources/>



## The Newsletter





# Questions